

**By-Law XVII – Local Chapter Ordinances
Tampa Graduate Chapter**

The Constitution and By-Laws of Kappa Psi Pharmaceutical Fraternity, Incorporated shall be the Constitution for this Chapter of Kappa Psi Pharmaceutical Fraternity, Incorporated: all constitutions, by-laws and standing laws by which this Chapter was formerly governed are revoked.

ORDINANCE 1
TITLE

Sec. 1. This Chapter shall be known as the Tampa Graduate Chapter, hereinafter referred to as the Chapter, according to the Charter granted by Alpha Chapter of Kappa Psi Pharmaceutical Fraternity, Incorporated, hereinafter referred to as the Fraternity, under the date of November 18, 2006.

Sec. 2. No additions to By-Law I, Sec 2 of Uniform Graduate Chapter By-Laws.

ORDINANCE 2
MEMBERSHIP

Sec. 1. No additions to By-Law II, Sec 1 of the Uniform Graduate Chapter By-Laws.

ORDINANCE 3
ELECTION OF MEMBERS

Sec. 1. The chapter will verify any brother in question with the Central Office or collegiate chapter. The chapter will request written or recorded proof of initiation into Kappa Psi, and their status as a Brother in good-standing from their respective collegiate or graduate chapter.

Sec. 2. No additions to By-Law III, Sec 2 of the Uniform Graduate Chapter By-Laws.

ORDINANCE 4
OFFICERS AND ORDER OF ELECTION

Sec. 1. The officers of the Chapter and the order of election shall be:
Regent, Vice Regent, Secretary, Treasurer, Historian, Chaplain and Sergeant-At-Arms.

ORDINANCE 5
QUALIFICATION, ELECTION AND INSTALLATION OF OFFICERS

Sec. 1. Elections shall take place on or before the 3rd regular meeting of each election year. Nominations of officers will take place as the first point of new business at the meeting at which elections occurs. Officers will serve a one-year term.

Sec. 2. No additions to By-Law V, Sec 2 of the Uniform Graduate Chapter By-Laws.

Sec. 3. No additions to By-Law V, Sec. 3 of Uniform Graduate Chapter By-Laws.

Sec. 4. Officers-elect shall be installed, preferably, at the conclusions of the elections during the same meeting as the elections. The election meeting shall be scheduled at such a place where the installation of the officers may take place according to the Ritual, privately, without compromising the secrecy of the Ritual.

Sec. 5. No additions to By-Law V, Sec. 5 of Uniform Graduate Chapter By-Laws.

Sec. 6. No additions to By-Law V, Sec. 6 of Uniform Graduate Chapter By-Laws.

Sec. 7. No additions to By-Law V, Sec. 7 of Uniform Graduate Chapter By-Laws.

ORDINANCE 6 DUTIES OF OFFICERS

Sec. 1. The Regent shall make every attempt to attend all Chapter functions as well all collegiate chapter and general Fraternity events as possible. The Regent is also responsible for notifying all graduating collegiate members as well as any interested graduate brothers by letter to inform them of the purpose, activities, and responsibilities of the Chapter, and to invite them to become members. The Regent will also arrange the times and agenda, and lead the meetings.

Sec. 2. The Vice Regent is responsible for the production and distribution of the semiannual newsletter of the Chapter. The Vice Regent will also assume the duties of the Regent as needed.

Sec. 3. The Secretary shall take and distribute minutes to the membership of all the meetings and will receive and distribute all communications to and from the Central Office, and will supply the Regent with the names, addresses and phone numbers of all the dues-paying members twice a year. The Secretary shall supply all pertinent information to the Regent within 48 hours of a meeting if unable to attend. Any and all information normally presented by the Secretary will be forwarded to the Regent.

Sec. 4. No additions to By-Law VI, Sec. 4 of Uniform Graduate Chapter By-Laws.

Sec. 5. The Treasurer shall provide the Chapter with membership and financial information at all meetings, and a formal report of all financial information at least once a year, or upon request of the Regent.

Sec. 6. No additions to By-Law VI, Sec. 6 of Uniform Graduate Chapter By-Laws.

Sec. 7. No additions to By-Law VI, Sec. 7 of Uniform Graduate Chapter By-Laws.

Sec. 8. No additions to By-Law VI, Sec. 8 of Uniform Graduate Chapter By-Laws.

Sec. 9. No additions to By-Law VI, Sec. 9 of Uniform Graduate Chapter By-Laws.

Sec. 10. No additions to By-Law VI, Sec. 10 of Uniform Graduate Chapter By-Laws.

Sec. 11. The Sergeant-at-arms shall, at the direction of the Regent, enforce the Constitution and By-Laws of the Fraternity, the By-Laws and Ordinances of the Chapter, and the commands of the Chapter; preserve order; and perform all such duties as custom attaches to the office.

ORDINANCE 7 COMMITTEES AND THEIR DUTIES

Sec. 1. No additions to By-Law VII, Sec. 1 of Uniform Graduate Chapter By-Laws.

Sec. 2. No additions to By-Law VII, Sec. 2 of Uniform Graduate Chapter By-Laws.

Sec. 3. No additions to By-Law VII, Sec. 3 of Uniform Graduate Chapter By-Laws.

Sec. 4. No additions to By-Law VII, Sec. 4 of Uniform Graduate Chapter By-Laws.

Sec. 5. The duties of the committees listed in Section 1 and 2 of this By-Law shall be:

- Sub-Sec. A.* No additions to By-Law VII, Sec 5, Sub-Sec A, of the Uniform Graduate Chapter By-Laws.
- Sub-Sec. B:* The Judicial Committee shall be appointed by the Regent at the meeting following elections. The committee shall consist of the Vice Regent and 2 other members, who may or may not be members of the Chapter Executive Committee.
- Sub-Sec. C:* The Legislative Committee shall be appointed by the Regent at the meeting following elections. The committee shall consist of 3 members whose primary responsibility will be to review the Chapter By-Laws and Ordinances twice a year and handle any legislative issues of the Chapter.
- Sub-Sec. D:* No additions to By-Law VII, Sec 5, Sub-Sec D, of the Uniform Graduate Chapter By-Laws
- Sub-Sec. E.* . Members of the Scholarship Committee shall consist of the Executive Committee with the Scholarship Chairperson appointed by the Regent overseeing the Committee.
- Sub-Sec. F.* No additions to By-Law VII, Sec 5, Sub-Sec F, of the Uniform Graduate Chapter By-Laws.
- Sub-Sec. G.* No additions to By-Law VII, Sec 5, Sub-Sec G, of the Uniform Graduate Chapter By-Laws.
- Sub-Sec H:* No additions to By-Law VII, Sec 5, Sub-Sec H. of the Uniform Graduate Chapter By-Laws.
- Sub-Sec. I.* The Auditing Committee shall be appointed by the Regent at the meeting following elections. The committee shall consist of the Secretary, Treasurer (non-voting member) and 3 other voting members.

Sub-Sec. J. No additions to By-Law VII, Sec 5, Sub-Sec J, of the Uniform Graduate Chapter By-Laws.

Sub-Sec. K: No additions to By-Law VII, Sec 5, Sub-Sec K, of the Uniform Graduate Chapter By-Laws.

Sec. 6 No additions to By-Law VII, Sec 6 of Uniform Graduate Chapter By-Laws.

Sec. 7 No additions to By-Law VII, Sec 7 of Uniform Graduate Chapter By-Laws.

ORDINANCE 8 RECORDS

Sec. 1. No additions to By-Law VIII, Sec 1 of the Uniform Graduate Chapter By-Laws.

ORDINANCE 9 UNETHICAL CONDUCT

Sec. 1. No additions to By-Law IX, Sec 1 of the Uniform Graduate Chapter By-Laws.

Sec. 2. No additions to By-Law IX, Sec 2 of the Uniform Graduate Chapter By-Laws.

Sec. 3. No additions to By-Law IX, Sec 3 of the Uniform Graduate Chapter By-Laws.

ORDINANCE 10 MEETINGS

Sec. 1. Meetings will be held at a minimum of 4 per year as determined by the Regent. Members shall be informed of all meetings at least 30 days in advance with the exception of an emergency meeting. The Secretary shall notify members of any scheduling changes at least (48) hours prior to the newly scheduled event

Sec. 2. No additions to By-Law X, Sec 2 of the Uniform Graduate Chapter By-Laws.

Sec. 3. No additions to By-Law X, Sec 3 of the Uniform Graduate Chapter By-Laws.

ORDINANCE 11 DUES

Sec. 1 No additions to By-Law XI, Sec 1 of the Uniform Graduate Chapter By-Laws.

Sec. 2 Each Member shall pay annual dues of \$100 to the Treasurer by February 15th of every calendar year.

Sec. 3 No additions to By-Law XI, Sec 3 of the Uniform Graduate Chapter By-Laws.

Sec. 4 No additions to By-Law XI, Sec 4 of the Uniform Graduate Chapter By-Laws.

Sec. 5 No additions to By-Law XI, Sec 5 of the Uniform Graduate Chapter By-Laws.

Sec. 6 The Secretary will be responsible for contacting the Central Office to determine if a member is in good standing.

ORDINANCE 12
SECRECACY

Sec. 1. No additions to By-Law XII, Sec 1 of the Uniform Graduate Chapter By-Laws.

Sec. 2. No additions to By-Law XII, Sec 2 of the Uniform Graduate Chapter By-Laws.

ORDINANCE 13
RITUAL OF INITIATION

Sec. 1. No additions to By-Law XIII, Sec 1 of the Uniform Graduate Chapter By-Laws.

ORDINANCE 14
QUORUM

Sec. 1. No additions to By-Law XIV, Sec 1 of the Uniform Graduate Chapter By-Laws.

ORDINANCE 15
PARLIAMENTARY PROCEDURE

Sec. 1. No additions to By-Law XV, Sec 1 of the Uniform Graduate Chapter By-Laws.

ORDINANCE 16
AMENDMENTS (LOCAL CHAPTER ORDINANCES)

Sec. 1. No additions to By-Law XVI, Sec 1 of the Uniform Graduate Chapter By-Laws.

Sec. 2. No additions to By-Law XVI, Sec 2 of the Uniform Graduate Chapter By-Laws.

Sec. 3. No additions to By-Law XVI, Sec 3 of the Uniform Graduate Chapter By-Laws.

Sec. 4. No additions to By-Law XVI, Sec 4 of the Uniform Graduate Chapter By-Laws.

Approved by the Tampa Graduate Chapter on:
Approved by the Legislative Committee of Kappa Psi on September 19, 2014.