

**KAPPA PSI PHARMACEUTICAL FRATERNITY, INC.
GAMMA PI CHAPTER
BY LAW XVII
LOCAL CHAPTER ORDINANCES**

Ordinance 1 (Title)

Section 1

This Chapter shall be known as Gamma Pi, hereinafter referred to as the Chapter, according to the Charter granted by Alpha Chapter of Kappa Psi Pharmaceutical Fraternity, Incorporated, hereinafter referred to as the Fraternity, under the date of March 19, 1946.

Section 2

This Chapter is incorporated under the laws of the State of Missouri in 1957.

Ordinance 2 (Membership)

Section 1

A Member in good standing in the Chapter of the Fraternity is defined as: having all dues paid as indicated in Ordinance 11, having attended one (1) recruitment, one (1) professional, one (1) social, and one (1) fundraising activity each semester as documented and recorded by the respective officer. Each Member will also be assigned a week during which the Member is responsible to clean the house; this must be completed within the assigned week, unless approved by the Regent. Fines assessed for not completing said requirements follow these guidelines: any Member not completing their professional, social, fundraising, and/or recruitment will be charged fifty dollars (\$50.00) at the end of the semester and placed on probation the following semester. This probation is complete when the Member makes up his or her professional, social, fundraising, and/or recruitment obligation. If the Member is a P3 student in his or her spring semester, only a fee of fifty dollars (\$50.00) will be incurred and the Member in question is not obligated to make up said requirement. Any Member who believes that he or she has been unjustly fined may appeal to the Chapter. The Chapter may uphold or overturn fines by a quorum vote. Any Member who breaks established rules regarding new member education shall be subject to punishment, enforced by the Regent, and Sergeant-at-Arms. For a first offense the Member shall be fined fifty dollars (\$50.00), and for a second offense the Member shall be fined one-hundred dollars (\$100.00) and/or expelled from all Member activities for the remainder of the New Member Orientation Period. After the second offense any further infractions will result in expulsion from the remainder of any new Member activities. All fines must be paid before the Member can resume activities. In addition, any Member who holds a three-hundred dollar (\$300.00) balance or more will be placed on probation and will not be able to vote until their balance is less than one-hundred dollars (\$100.00). Any Member placed on probation is restricted from voting on Chapter issues and from attending the following events until missed Fraternal requirement(s) is/are fulfilled: recruitment convocation, new member orientation activities, Christmas party, Spring Formal, organized brotherhood nights, and all social/recruitment events unless needed to meet Fraternal obligation. Fines and penalties may be worked off by the delinquent Members at the discretion of three of the four following Officers: Regent, Sergeant At Arms, Treasurer, and respective officer of the requirement overseeing the penalized activity. The request for this option must be submitted in writing and include ways to pay back the Chapter. The Chapter will then vote on what activities will be required to pay back the fine. Any Member who brings a guest to the Chapter house is responsible for any damage caused by him or herself and their guest. If damage is not paid for by that Member, they will be subject to disciplinary action as outlined above.

Ordinance 3 (Election of Members)

Section 1

A Prospective Member must achieve a minimum grade point average as determined by the respective Dean of the College and implemented by the Greek Council to be eligible for the New Member Orientation period. A Prospective Member must have attended the Greek Council Recruitment Convocation before participating in any Recruitment Week activities or being eligible for new member orientation. Prospective Member must also attend the Recruitment Dinner that is given by the Chapter or notify the Greek Council President of his or her interest in order to be eligible for New Member Orientation. Potential New Members must submit a questionnaire by 11:59 p.m. the Saturday prior to Bid day. After receiving questionnaires, each Potential New Member's questionnaire will be voted on by the Fraternity. In order for the Potential New Member to be accepted, the Potential New Member would need to receive two-thirds ($\frac{2}{3}$) of the quorum vote. Letters are then placed in the Potential New Member's student mailbox regarding the Chapter's decision. A formal vote regarding the continuation of a Prospective Member's involvement in the New Member Orientation period is set for the Chapter meeting of the Second and Fourth week of New Member Orientation. Any Member in good standing may call a vote prior to a formal vote. At the end of New Member Orientation, a final formal vote regarding acceptance of a Prospective Member into the Fraternity must be a three-fourths ($\frac{3}{4}$) affirmative vote.

Ordinance 4 (Officers and Order of Election)

Section 1

The Officers of the Chapter shall be: Regent, Vice Regent Fundraising, Vice Regent Professional, Vice Regent Social, Recording Secretary, Corresponding Secretary, Treasurer, Chaplain, Historian, Sergeant-at-Arms, New Member Orientation Leader (2), Greek Council Members (as determined by the Greek Council at the St. Louis College of Pharmacy), Greek Council President, Webmaster, Graduate Liaison, Recruitment Chair (2), and Grand Council Deputy. Order of election shall follow stipulations outlined in Ordinance 5, Section 1.

Ordinance 5 (Qualification, Election, and Installation of Officers)

Section 1

At the first weekly Chapter meeting of November, Officer nominations will be accepted for positions (Regent Elect and New Member Orientation Leaders) to be inducted at the first meeting in January. Remaining officer nominations for positions will open at the first general meeting in February. Nominations will continue to be accepted at the allotted times during weekly meetings until elections have begun. The Graduate Liaison will be nominated by the Graduate Chapter, and they will submit two (2) or more nominations to be voted on by the Collegiate Chapter. Elections will be held as stipulated by the Executive Committee and voted on by the Chapter. A summary of the by-laws will be read by the Regent at this time, emphasizing officer obligations. The Chapter must elect one (1) male and one (1) female New Member Orientation Leader as well as one (1) male and one (1) female Rush Chair. The Chapter will elect the number of Greek Council Members in accordance with the allotment provided by the Greek Council which is based on the membership in the Chapter. When it is the Chapter's turn to have a Member serve as Greek Council President, then the Chapter will elect that position at that time.

Section 2

No additions to By-Law V, Sec. 2.

Section 3

Electronic votes shall be permitted provided they maintain the secrecy of the ballot.

Section 4

The Officers will be installed at the Spring Formal.

Section 5

No additions to By-Law V, Sec. 5.

Section 6

No additions to By-Law V, Sec. 6.

Section 7

No additions to By-Law V, Sec. 7.

Ordinance 6 (Duties of Officers)**Section 1**

No additions to By-Law VI, Sec. 1.

Section 2

The appropriate Vice Regents are obligated to give notice of any Members not meeting their Membership requirement, as listed in Ordinance 2, and provide adequate time for the completion of the obligations. At the end of the semester, the appropriate Vice-Regents give notice to Sergeant-at-Arms and Regent of any Members not meeting their requirements. In the event of the death, resignation, or removal of the Regent, the Chapter will formally vote according to By-Law V, Section 2, to determine which Vice Regent shall hold the office of Regent. The Chapter shall then accept nominations and vote on the members in good standing for the vacant Vice Regent office. If the member, assuming the vacant Vice Regent position vacates an office in doing so, the Chapter will accept nominations and vote on the members in good standing for that vacant office, and so forth, until all offices are filled.

Sub-Sec.A The Vice Regent Fundraising shall organize events to raise money for the Chapter and charities, including St. Baldrick's.

Sub-Sec.B The Vice Regent Professional shall coordinate all professional events including but not limited to at least one blood drive per semester, St. Baldrick's, and the bone marrow registry drive.

Sub-Sec.C The Vice Regent Professional shall coordinate all social events, including but not limited to Recruitment Dinner, Chapter Formal and Graduation Party.

Section 3 No additions to By-Law VI, Sec 3 of the Uniform Collegiate Chapter By-Laws.

Section 4

The Recording Secretary shall: keep accurate records of the proceedings of all Chapter Meetings; receive and preserve for the record the written reports of all Officers and committee chairmen; incorporate into the record all data generated by the Fraternity Ritual of Initiation; keep track of each Member's completion of professional, social, fundraising, and recruitment requirements and provide monthly written notification regarding each Member's progress in completion of said requirements; give notice to the Sergeant-at-Arms and Regent of any Members not meeting their requirements at the end of each semester; and keep a record of all

charges against a Member for the duration of said Member's status as a collegiate Member of the Chapter. The Corresponding Secretary shall be responsible for all of the duties outlined in By-Law VI, Sec 3 of the Uniform Collegiate Chapter By-Laws, except those held by the Recording Secretary.

Section 5

The Treasurer shall submit a record of monies handled and expenses paid and other transactions at each formal meeting. Any fines assessed by the Chapter will be given by the Sergeant-at-Arms to the Treasurer to keep on file for the duration of the Member's active status.

Section 6 No additions to By-Law VI, Sec. 6.

Section 7

The Historian will be accountable for taking pictures at events and maintaining a scrapbook to be submitted to the Vice Satrap at the Province meeting and will create a Chapter Report for the Province meeting and other events throughout the year. The Historian shall also be responsible for Public Relations of the Chapter's events through submissions including but not limited to the monthly Chapter Newsletter, Coordinator of Student Life, Script, and Pharmakon.

Section 8

No additions to By-Law VI, Sec. 8.

Section 9

The Sergeant-At-Arms shall notify all delinquent Members, by formal letter, of any fines and the next semester's requirements. A copy of all charges will be given to the Recording Secretary and Treasurer to be kept on file for the duration of the Member's active status as a Member of the Fraternity.

Section 10

No additions to By-Law VI, Sec. 10.

Section 11

No additions to By-Law VI, Sec. 11.

Section 12

No additions to By-Law VI, Sec. 12.

Section 13

No additions to By-Law VI, Sec. 13.

Section 14

New Member Orientation Leaders are in charge of the timely and appropriate development of Chapter's Potential New Members into Kappa Psi brothers. The New Member Orientation Leaders shall instruct and ascertain that the Potential New Members have reviewed and understand Kappa Psi's risk management, hazing, alcohol/substance abuse, sexual harassment, and picture policies at the beginning of the New Member Orientation process. Must verify that the New Member Orientation process meets Saint Louis College of Pharmacy policies. New Member Orientation Leaders must schedule and coordinate the Chapter's recruitment and New Member Orientation events as directed by the Chapter and manage the logistics required for successful pledging. New Member Orientation Leaders must address issues arising from New Member Orientation and act as the Chapter's liaison between the Brothers and Potential New Members. The proper execution and management of the Chapter's plan for New Member Orientation is the responsibility of the New Member Orientation Leaders.

Section 15

Greek Council Members shall attend all Greek Council meetings and act as representatives on the Chapter's behalf, as well as vote in the interest of the Chapter. Additionally, the Greek Council Representatives shall keep the Chapter informed about important information and events that are taking place with Greek Council. Should a Greek Council Representative not be able to attend the meeting, then they shall find a replacement from the Chapter to attend and act in their place.

Section 16

The Greek Council President shall be elected by the Chapter when it is the Chapter's turn to have a Member serve as Greek Council President. The Greek Council President's duties will include what is stated in the Greek Council By-laws.

Section 17

The Webmaster shall monitor and update the Chapter's web pages and social media accounts along with assisting Historian with public relations. Webmaster is also responsible for the Chapter's account log-ins and archiving the Chapter's electronic documents.

Section 18

The Graduate Liaison shall facilitate communication and interaction between the collegiate Brothers and the Graduate Brothers (both those who graduated from Gamma Pi and those in the Saint Louis Graduate Chapter. The Graduate Liaison shall inform Saint Louis Graduate Brothers of Chapter events and Gamma Pi Brothers of Graduate Chapter events. The Graduate Liaison must plan one event per semester with the Saint Louis Graduate Chapter. The Graduate Liaison will serve as the Chairman of the Chapter House Committee.

Section 19

Recruitment Chairs shall serve as a liaison between the Chapter and unaffiliated students. The Recruitment Chair is responsible for organizing recruitment events. The Recruitment Chairs are obligated to give notice of any Members not meeting their Membership requirement, as listed in Ordinance 2, and provide adequate time for the completion of the obligations. At the end of the semester, the Recruitment Chairs must give notice to Sergeant-at-Arms and Regent of any Members not meeting their requirements.

Ordinance 7 (Committees and their Duties)

Section 1

The Judiciary Committee and Risk Management Committee will be merged into one committee.

Section 2

The Chapter has the following committees: Professional Relations, House, Athletic, New Member Orientation, Recruitment, Scrapbook/Historian, Public Relations, Files, Fundraising, and Points Committee.

Section 3

No additions to By-Law VII, Sec. 3.

Section 4

No additions to By-Law VII, Sec. 4.

Section 5

Sub-Section A

No additions to By-Law VII, Sec. 5., Sub-Sec. A

Sub-Section B

The Judiciary Committee shall contain one representative of each class that contains a Chapter Member in good standing. The Sergeant at Arms shall be Chairman of the Judiciary/Risk Management Committee.

Sub-Section C

No additions to By-Law VII, Sec. 5.,

Sub-Section D

No additions to By-Law VII, Sec. 5., Sub-Sec. D.

Sub-Section E

The Graduate Liaison shall be the Chairman of the Graduate Relations Committee, who shall act as editor of the Chapter's Newsletter.

Sub-Section F

The Social Committee, in conjunction with the New Member Orientation and Recruitment Committees, shall coordinate all activities involving prospective new members prior to the new member orientation period. This committee will act in accordance to the rules set by the Greek Council.

Sub-Section G

No additions to By-Law VII, Sec. 5., Sub-Sec. G.

Sub-Section H

No additions to By-Law VII, Sec. 5., Sub-Sec. H.

Sub-Section I

No additions to By-Law VII, Sec. 5., Sub-Sec. I.

Sub-Section J

No additions to By-Law VII, Sec. 5., Sub-Sec. J.

Sub-Section K

No additions to By-Law VII, Sec. 5. Sub-Sec. K.

Sub-Section L

No additions to By-Law VII, Sec. 5., Sub-Sec. L.

Sub-Section M

No additions to By-Law VII, Sec. 5., Sub-Sec. M.

Sub-Section N

The New Member Orientation Committee shall oversee all new member orientation activities and set the rules for that new member orientation period in writing and copies of the rules sent to each Member prior to the new member orientation period and voted upon by the Chapter. In the event of an infraction of the standing new member orientation rules set by the new member orientation committee, the infractee will be brought before the Judiciary Committee. The New Member Orientation Leaders, Regent, and Sergeant at Arms together have the authority to assess the extent of the infraction of the standing new member rules. It is up to their discretion to decide whether or not to set forth the punishment, pursuant to Ordinance 2. The Chapter will then vote upon the Judiciary Committee's recommendations.

Sub-Section O

The Chapter Recruitment Chairs shall be the chairs of the Recruitment Committee. The Recruitment Committee is responsible for planning and promoting recruitment events.

Sub-Section P

The Chapter Scrapbook/Historian Committee will be headed by the Chapter Historian. The Chapter Historian will use his/her semester dues to maintain the scrapbook.

Sub-Section Q

The Chapter Webmaster and Chapter Historian shall be chairs of the Public Relations Committee. The Chapter Public Relations Committee shall promote all social, professional, and fundraising functions conducted by the Chapter.

Sub-Section R

The Chapter Files Committee shall be responsible for obtaining, organizing, maintaining, and updating all academic materials and the organization of their distribution. The Chapter Webmaster shall be chairman of the Chapter Files Committee.

Sub-Section S

The Chapter Fundraising Committee shall be chaired by the Vice Regent-Fundraising. This Committee is responsible for organizing and executing all fundraising activities..

Sub-Section T

The Points committee will determine what is included in the points system. They will also be in charge of keeping track of points for all Members. They will keep Members updated on points standings throughout the semester. They will present the final list of Members in order, according to points, before new member selection. The Chapter Recording Secretary shall be the chairman of the Points Committee.

Ordinance 8 (Records)

Section 1

No additions to By-Law VIII, Sec. 1.

Ordinance 9 (Unethical Conduct)

Section 1

Any Member of the Chapter found guilty of unethical conduct including but not limited to conduct unbecoming of a member may be punished by a fine and/or suspension, or expulsion, after trial and conviction as provided in the Constitution and By-Laws of the Fraternity.

Section 2

No additions to By-Law IX, Sec. 2.

Section 3

No additions to By-Law IX, Sec. 3.

Ordinance 10 (Meetings)

Section 1

The regular meetings of the Chapter will be held weekly. The formal meetings of the Chapter will be held once a month. Committee and Officer meetings will be held monthly in place of a regular meeting. The date and time of the meetings are set by the Regent with 2 weeks notice provided to all members.

Section 2

A Member will be fined for missing regular meetings without a valid excuse for the amount of five dollars (\$5.00) and fined for the amount of ten dollars (\$10.00) for an unexcused absence for formal meetings. Unexcused absences will be defined at the discretion of the Regent and/or Sergeant-At-Arms positions.

Section 3

No additions to By-Law X, Sec. 3.

Section 4

No additions to By-Law X, Sec. 4.

Ordinance 11 (Dues)**Section 1**

No additions to By-Law XI, Sec. 1.

Section 2

Each Member currently enrolled as a student at the St. Louis College of Pharmacy shall pay seventy-five dollars (\$75.00) at the beginning of the spring and fall semesters for National and Province dues. At the beginning of fall and spring semesters, all Members not living at the house (except for Members on advanced pharmacy practice experiential [APPE] rotations) shall pay one-hundred and twenty-five dollars (\$125.00) per semester for Chapter dues. All Members on APPE rotations are required to pay a total of seventy-five dollars (\$75.00) per semester. All members may be given the option to charge dues to student accounts at St. Louis College of Pharmacy upon signing the Student Account Charge Agreement.

Section 3

No additions to By-Law XI, Sec. 3.

Section 4

No additions to By-Law XI, Sec. 4.

Section 5

No additions to By-Law XI, Sec. 5.

Ordinance 12 (Secrecy)**Section 1**

No additions to By-Law XII, Sec. 1.

Section 2

No additions to By-Law XII, Sec. 2.

Ordinance 13 (Ritual Initiation)**Section 1**

No additions to By-Law XIII, Sec. 1.

Ordinance 14 (Quorum)**Section 1**

No additions to By-Law XIV, Sec. 1.

Ordinance 15 (Parliamentary Procedure)**Section 1**

No additions to By-Law XV, Sec. 1.

Ordinance 16 (Amendments)

Section 1

No additions to By-Law XVI, Sec. 1.

Section 2

No additions to By-Law XVI, Sec. 2.

Section 3

No additions to By-Law XVI, Sec. 3.

Section 4

No additions to By-Law XVI, Sec 4.

Reviewed and Approved by the Chapter on April 7th, 2015.

Reviewed and Approved by the Legislative Committee of Kappa Psi on May 4th, 2015.