

# **Epsilon Upsilon Chapter**

## **By-Law XVII**

### **Local Chapter Ordinances**

#### **Ordinance 1: Title**

Sec. 1. This chapter shall be known as Epsilon Upsilon Chapter, hereinafter referred to as the Chapter, according to the Charter granted by Alpha Chapter of Kappa Psi Pharmaceutical Fraternity, Incorporated, hereinafter referred to as the Fraternity, under the date of March, 21<sup>st</sup>, 2012.

Sec. 2. No additions to By-Law I, Sec. 2 of the Uniform Collegiate Chapter By-Laws.

#### **Ordinance 2: Membership**

Sec. 1. Members must maintain a minimum Grade Point Average of 2.5 on a 4.0 scale. Active Members taking part in Advanced Pharmacy Practice Experience rotations shall remain in good standing regardless of attendance to meetings. All Members are allowed one unexcused absence from scheduled regular Chapter meetings each Term.

#### **Ordinance 3: Election of Members**

Sec. 1. Candidates for Membership must be presently enrolled into a Doctor of Pharmacy program at Roosevelt College of Pharmacy or be faculty of the College of Pharmacy. Collegiate pledges must complete the required pledge activities outlined by the Chapter and attain a minimum grade of ninety percent (90%) on the final examination to ensure the candidate has acquired adequate knowledge on the history of the Fraternity.

Sec. 2. The pledge training process shall begin in July, or as early as permitted by the school administration each year and shall extend no fewer than eight weeks in length to ensure adequate preparation for initiation. Election to membership shall occur at the end of this pledge period.

#### **Ordinance 4: Officers and Order of Election**

Sec. 1. The Officers of the Chapter, the order of Nomination, and order of Election shall be: Regent, Vice Regent, Secretary, Treasurer, Historian, Chaplain, Sergeant-at-Arms, Parliamentarian, Pledge Trainer, Member-at-Large, Illinois Graduate Chapter Liaison AND Grand Council Deputy.

#### **Ordinance 5: Qualification, Election and Installation of Officers**

Sec. 1. Nominations for Chapter Officers shall take place at the regular meetings in February and March. A Member must be present at the meeting to accept his or her nomination. He or she may later decline this nomination at any time before elections. Elections shall take place annually at a special meeting called by the Regent in the month of March. The Regent must announce the date of this meeting to all Members at least 30 days in advance. A Member must be present to be elected into office.

Sec. 2. Members completing Advanced Pharmacy Practice Experience rotations shall have the option to e-vote if notice is given to the Chapter Officers at least 48 hours in advance.

Sec. 3. No additions to By-Law V, Sec. 3 of the Uniform Collegiate Chapter By-Laws.

Sec. 4. No additions to By-Law V, Sec. 4 of the Uniform Collegiate Chapter By-Laws.

Sec. 5. No additions to By-Law V, Sec. 5 of the Uniform Collegiate Chapter By-Laws.

Sec. 6. No additions to By-Law V, Sec. 6 of the Uniform Collegiate Chapter By-Laws.

Sec. 7. No additions to By-Law V, Sec. 7 of the Uniform Collegiate Chapter By-Laws.

#### **Ordinance 6: Duties of Officers**

Sec. 1. No additions to By-Law VI, Sec. 1 of the Uniform Collegiate Chapter By-Laws.

Sec. 2. The Vice Regent shall serve as the liaison between student Members and faculty Members.

Sec. 3. No additions to By-Law VI, Sec. 3 of the Uniform Collegiate Chapter By-Laws.

Sec. 4. No additions to By-Law VI, Sec. 4 of the Uniform Collegiate Chapter By-Laws.

Sec. 5. No additions to By-Law VI, Sec. 5 of the Uniform Collegiate Chapter By-Laws.

Sec. 6. No additions to By-Law VI, Sec. 6 of the Uniform Collegiate Chapter By-Laws.

Sec. 7. No additions to By-Law VI, Sec. 7 of the Uniform Collegiate Chapter By-Laws.

Sec. 8. No additions to By-Law VI, Sec. 8 of the Uniform Collegiate Chapter By-Laws.

Sec. 9. No additions to By-Law VI, Sec. 9 of the Uniform Collegiate Chapter By-Laws.

Sec. 10. No additions to By-Law VI, Sec. 10 of the Uniform Collegiate Chapter By-Laws.

Sec. 11. No additions to By-Law VI, Sec. 11 of the Uniform Collegiate Chapter By-Laws.

Sec. 12. No additions to By-Law VI, Sec. 12 of the Uniform Collegiate Chapter By-Laws.

Sec. 13. No additions to By-Law VI, Sec. 13 of the Uniform Collegiate Chapter By-Laws.

Sec. 14. The Parliamentarian shall serve as the official source of legislative decision, as well as hold adequate knowledge of the use of Robert's Rules of Order for Chapter elections and proceedings.

Sec. 15. The Pledge Trainer shall be responsible for instilling the values, beliefs, and history of the Fraternity into the candidates of Membership in order to prepare them for initiation into the Fraternity.

Sec. 16. The Member-at-Large shall serve to complete any position in which another elected officer is unable to fulfill during any Chapter meeting or business meeting.

Sec. 17. The Illinois Graduate Chapter Liaison shall serve as the connecting body between the collegiate Chapter and the graduate Chapter of the respective state.

### **Ordinance 7: Committees and Their Duties**

Sec. 1. No additions to By-Law VII, Sec 1 of the Uniform Collegiate Chapter By-Laws.

Sec. 2. The chapter shall have the following standing committees when required: Finance/Fundraising, Professional Projects and Services, and Rush/Pledge.

Sec. 3. No additions to By-Law VII, Sec. 3 of the Uniform Collegiate Chapter By-Laws.

Sec. 4. No additions to By-Law VII, Sec. 4 of the Uniform Collegiate Chapter By-Laws.

Sec. 5. No additions to By-Law VII, Sec. 5 of the Uniform Collegiate Chapter By-Laws.

Sub-Sec. A. No additions to By-Law VII, Sec. 5, Sub-Sec. A of the Uniform Collegiate Chapter By-Laws.

Sub-Sec. B. No additions to By-Law VII, Sec. 5, Sub-Sec. B of the Uniform Collegiate Chapter By-Laws.

Sub-Sec. C. The Legislative Committee must present proposed amendments to the Chapter's Local Ordinances at least twice annually at a special meeting held by the Regent for the discussion of the Chapter's Local Ordinances.

Sub-Sec. D. No additions to By-Law VII, Sec. 5, Sub-Sec. D of the Uniform Collegiate Chapter By-Laws.

Sub-Sec. E. No additions to By-Law VII, Sec. 5, Sub-Sec. E of the Uniform Collegiate Chapter By-Laws.

Sub-Sec. F. No additions to By-Law VII, Sec. 5, Sub-Sec. F of the Uniform Collegiate Chapter By-Laws.

Sub-Sec. G. No additions to By-Law VII, Sec. 5, Sub-Sec. G of the Uniform Collegiate Chapter By-Laws.

Sub-Sec. H. The Finance committee shall be called the Finance/Fundraising committee.

Sub-Sec. I. No additions to By-Law VII, Sec. 5, Sub-Sec. I of the Uniform Collegiate Chapter By-Laws.

Sub-Sec. J. The Professional Relations Committee shall be called the Professional Projects & Services committee.

Sub-Sec. K. No additions to By-Law VII, Sec. 5, Sub-Sec. K of the Uniform Collegiate Chapter By-Laws.

Sub-Sec. L. No additions to By-Law VII, Sec. 5, Sub-Sec. L of the Uniform Collegiate Chapter By-Laws.

Sub-Sec. M. No additions to By-Law VII, Sec. 5, Sub-Sec. M of the Uniform Collegiate Chapter By-Laws.

Sub-Sec. N. The Rush Committee shall be responsible for the planning and organizing of the formal Rush period each summer term.

Sec. 6. Each committee shall keep accurate records of all programs and activities and information shall be passed from chairman to chairman-elect.

Sec. 7. No program or activity developed by any Committee may commence until such program or activity has been approved and adopted by the Chapter Officers. Only programs or activities declared to Chapter Members by the Regent shall constitute as official programs or activities of the Chapter.

### **Ordinance 8: Records**

Sec. 1. No additions to By-Law VIII, Sec. 1 of the Uniform Collegiate Chapter By-Laws.

### **Ordinance 9: Unethical Conduct**

Sec. 1. No additions to By-Law IX, Sec. 1 of the Uniform Collegiate Chapter By-Laws.

Sec. 2. No additions to By-Law IX, Sec. 2 of the Uniform Collegiate Chapter By-Laws.

Sec. 3. No additions to By-Law IX, Sec. 3 of the Uniform Collegiate Chapter By-Laws.

### **Ordinance 10: Meetings**

Sec. 1. Regular meetings of the Chapter shall be held no less than once monthly, with the day of the week, time, and location to be determined by the Regent, Vice Regent, Secretary, Treasurer, and the Roosevelt University College of Pharmacy Student Council before the beginning of each Term. The Secretary shall notify members of any changes to regularly scheduled meetings at least forty-eight (48) hours prior to the original meeting or newly scheduled meeting, whichever is earlier.

Sec. 2. No additions to By-Law X, Sec. 2 of the Uniform Collegiate Chapter By-Laws.

Sec. 3. No additions to By-Law X, Sec. 3 of the Uniform Collegiate Chapter By-Laws.

Sec. 4. The Regent shall call at least two special meetings annually, one during the Fall Term and one during the Spring Term, to discuss and vote on the business of amendments to the Chapter's Local Ordinances and/or the election of new Chapter Officers.

### **Ordinance 11: Dues**

Sec. 1. No additions to By-Law XI, Sec. 1 of the Uniform Collegiate Chapter By-Laws.

Sec. 2. Chapter dues shall be \$100 per Member each Fall Term, due at the first regular meeting of the term. Grand Council and Province dues shall be paid from this amount, and any remaining money after these expenses are paid shall be used for Chapter expenses. Chapter dues shall be \$200 the year preceding a Member's start of Advanced Pharmacy Practice Experience rotations, which will cover Grand Council, Province, and Chapter dues for said year and the following year while the Member participates in Advanced Pharmacy Practice Experience rotations.

Sec. 3. No additions to By-Law XI, Sec. 3 of the Uniform Collegiate Chapter By-Laws.

Sec. 4. No additions to By-Law XI, Sec. 4 of the Uniform Collegiate Chapter By-Laws.

Sec. 5. No additions to By-Law XI, Sec. 5 of the Uniform Collegiate Chapter By-Laws.

### **Ordinance 12: Secrecy**

- Sec. 1. No additions to By-Law XII, Sec. 1 of the Uniform Collegiate Chapter By-Laws.
- Sec. 2. No additions to By-Law XII, Sec. 2 of the Uniform Collegiate Chapter By-Laws.

**Ordinance 13: Ritual of Initiation**

- Sec. 1. No additions to By-Law XIII, Sec. 1 of the Uniform Collegiate Chapter By-Laws.
- Sec. 2. No additions to By-Law XIII, Sec. 2 of the Uniform Collegiate Chapter By-Laws.
- Sec. 3. No additions to By-Law XIII, Sec. 3 of the Uniform Collegiate Chapter By-Laws.

**Ordinance 14: Quorum**

- Sec. 1. Members on clinical rotations (APPEs) shall be permitted to vote as part of any quorum, if in good standing, but their absence shall not count against quorum.

**Ordinance 15: Parliamentary Procedure**

- Sec. 1. No additions to By-Law XV, Sec. 1 of the Uniform Collegiate Chapter By-Laws.

**Ordinance 16: Amendments (Local Chapter Ordinances)**

- Sec. 1. No additions to By-Law XVI, Sec. 1 of the Uniform Collegiate Chapter By-Laws.
- Sec. 2. No additions to By-Law XVI, Sec. 2 of the Uniform Collegiate Chapter By-Laws.
- Sec. 3. No additions to By-Law XVI, Sec. 3 of the Uniform Collegiate Chapter By-Laws.
- Sec. 4. No additions to By-Law, XVI, Sec. 4 of the Uniform Collegiate Chapter By-Laws.

Local Ordinances reviewed and approved by the Chapter on Wednesday, February 12<sup>th</sup>, 2014.

*Approved by the Legislative Committee on February 18<sup>th</sup>, 2014.*